


CROXTETH HALL & COUNTRY PARK Generic Risk Assessment for Home Farm Learning Opportunities

A	<p style="text-align: center;">RISK ASSESSMENT Jan 2012</p>	<p>Ranger Interpretation Service (RIS)</p>	<p>Team: RIS RIS t. 0151 233 6915 / 233 6912 www.croxteth.co.uk</p>	<p>Location: Home Farm Croxteth Hall & Country Park, Croxteth Hall Lane, Liverpool L12 OHB</p>														
10	 <p>Liverpool City Council HSE Information sheet <i>Avoiding ill health at open farms - Advice to Teachers</i> AIS23 Supplement (revised) Reprinted 06/09 AIS23 (rev 1) supp C60 CHCP Farm safety notes for Teachers & Parents (Revised 2010)</p>	<p>Reference : Home Farm Learning Opportunities ; Cross Reference: CHCP RA's 2012</p> <p>ACTIVITY DAYS CUSTOMISED VISITS FARM TRAILS HOME FARM EVENTS HOME FARM HELPERS MEET THE VIKINGS SANTA'S GROTTTO STORYTELLING – (all farm locations) TRAINING COURSES VICTORIAN CHRISTMAS WHY FARM? FARM QUIZ</p>	<p>Assessor: M. O'Connor Date:23/02/10 Reviewed by D Jones Date; 22/01/11 Reviewed by P Currey Date; 23/01/12</p> <p>Next Assessment Review Date; January 2013</p> <p>Copies: RIS Line Manager CHCP General Manager CHCP Home Farm Manager Farm Rangers RIS Team Other Partner Agencies LCC Health & Safety Officer LCC Outdoor Visits Officer</p>	<p>CHCP Interim Manager: Giles Nance Farm Manager: Michael Robinson</p> <p>RIS</p> <table style="width: 100%;"> <tr> <td>Derrick JONES</td> <td>Senior Ranger</td> </tr> <tr> <td>Paul CURREY</td> <td>Ranger</td> </tr> <tr> <td>John SMITH</td> <td>Ranger</td> </tr> <tr> <td>Paul SUTTER</td> <td>Ranger</td> </tr> <tr> <td>Mick FLOOD</td> <td>Ranger (Stanley Park)</td> </tr> <tr> <td>Dave DAWSON</td> <td>Interpretation Officer</td> </tr> <tr> <td>Neil BASCOMBE</td> <td>Events Officer</td> </tr> </table>	Derrick JONES	Senior Ranger	Paul CURREY	Ranger	John SMITH	Ranger	Paul SUTTER	Ranger	Mick FLOOD	Ranger (Stanley Park)	Dave DAWSON	Interpretation Officer	Neil BASCOMBE	Events Officer
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B	<p>Assessment of risk for: Those engaged on Home Farm formal and informal Learning Opportunities and Events led by Farm Rangers & RIS guides or storytellers hired by RIS. Hazards are presented through locations in Home Farm, the proximity of animals and the nature of activities engaging with or being close to animals or materials used on the Farm (straw, hay, silage, animal feedstuffs, waste matter). <i>NB this risk assessment should be used in conjunction with the visit organizers own risk assessment for the visit.</i></p> <p style="text-align: right;">FM 2012</p>																	

C	Hazards	Groups at risk	Existing Controls	Priority
1	Child protection. All RIS and appropriate staff hold current CRB Enhanced checks. Certificates held on file by RIS/ Farm Managers and Business support.	All Children / students/ adults/ Farm staff -LCC employees/ storyteller guides & all those assisting with visit.	All RIS / Farm Rangers (FR) hold enhanced CRB cert. including all persons with direct responsibility of care for children. Children are supervised by school staff at all times and head counted before and after visit.	Low
2	Weather conditions may affect certain visits, as venue is partly open to elements and teachers / parents are reminded to ensure their party has suitable clothing, particularly footwear, for the prevailing conditions underfoot. High winds may present falling branches from trees (Viking paddock).	ditto	Advice listed in teachers' notes and 'Farm safety notes for parents and teachers' forwarded to the school <i>in advance</i> of the visit. Farm staff to monitor farm visitor areas for cleanliness underfoot.	Low
3	Injury to fingers and hands by passage through gateways, doorways, pen gates etc. (trapped or crushed fingers etc).	ditto	FR instruct visitors not to climb or present limbs through rails or fencing – to proceed through the farm in an orderly fashion - children asked to not to run, shove or push and to ensure fingers and hands are kept well clear of gates and doors.	Low
4	Inappropriate behavior such as pushing, shoving, throwing objects or climbing on structures may lead to injuries. Wood / metal posts, fencing materials, barriers and farm fixtures and machinery may have protruding or sharp edging.	ditto	Farm pens to be of robust design and construction for visitor environment. FR to inform group to take care if ground - floor surface is wet or if hazards such as hosepipes are present.	Low
5	Trips and slips – uneven farm floor areas with cobbled sets, steps, slippery or wet hard standing, wet or slippery floor surfaces due to cleaning operations, wet grass.	ditto	Group instructed to use hand washing facilities on the farm or hand gel provided. Use hand gel (located near farm shop) to clean hands after contact with farm fixtures / animals.	Low
6	Farm environs - Bio hazards. Potential infection from micro- organisms present in soil and <i>all animals (E coli O157</i> – particularly their saliva or waste products can cause illness if ingested.	ditto	Visitors advised to proceed through Farm with care so as not to make sudden movement or noise to avoid frightening the animals. Visitors advised not to touch or pet animal's unless invited to do so by the FR . Young Visitors advised not to place hands in or near mouths until hands have been thoroughly cleaned after visiting farm and before eating.	Low
7	Animals; can be unpredictable in their behavior, they can attack if they feel threatened and intentionally or unintentionally bite, peck or crush and break limbs. Animals can trigger allergic reactions in humans (such as asthma) from their coats, hairs or feathers. <i>*Female visitors who are pregnant should avoid any contact with sheep during lambing (refer to health and safety notes).</i>	ditto	Children with known allergies kept clear of storage areas but will encounter environments with straw bedding, hay and grasses. <i>*Refer to teachers and parents health and safety notes.</i> FR to monitor Farm traffic, plant and machinery to avoid potential contact with visitor groups. Tools and equipment not to be left unattended in reach of public or children and stored correctly in allocated safe area when not in use.	Low
8	Farm traffic, heavy plant and equipment; Serious injury may arise with movement of farm traffic, heavy plant, machinery and equipment.	ditto	In event of Fire FR / guide should follow Fire drill and Fire exit routes....contact security via radio or mobile phone. Ditto regarding unexpected incidents, e.g. chemical spills. Farm staff to contact security via radio. FR to head count numbers in party and locate to safe refuge area and report to security via radio / mobile phone. Responsible person to Cordon area affected	Low
9	Machinery and equipment; regard to possible cut hands, infections or injury to person. Farm implements and machinery present hazard if left unattended or misused.	ditto		Low
10	Fire / Smoke hazard – smoke inhalation	ditto		Low
11	Unexpected or unforeseen incident. Eg. Chemicals /	ditto		
12	Fertilizers - spillage. Potential hazard - burns and pollutant.	ditto		

Risk Priority High: Accident likely with possibility of serious injury or loss **Medium:** Possibility of accident occurring causing minor injury or loss **Low: Accident unlikely with control measures in place** FM2/ 2012

D	Controls	E Reviewed by Farm & RIS Managers – copy forwarded 13/01/2012			
Ser N ^o	Additional controls required	Action to be taken	By whom	Completion Date	Task Completed (Signed & Dated)
1	CRB checks - in line with LCC policy on child protection. Teachers to head - count before start and on completion of visit. The Farm contains some mature trees, whose branches extend over the area – these are monitored by Joint Venture and assessed for safety before commencement of Vikings event. Weather conditions to be monitored by RIS / guides in case of falling branches. Ensure teachers/ parents notes are forwarded to schools in advance of the visit so that teachers can advise parents about clothing and footwear. Groups informed by guide to move in an orderly manner. Warnings should be reiterated at gateways to keep fingers / hands out of the way of closeable apertures and sharp projects. Guides to take account of ability of individual members of group. Pathways to be kept clear of obstacles. Guides to be aware of possible hazards and instruct group accordingly. Bites and stings - First Aid available via Farm Rangers / RIS. Also schools should have own First Aiders. All visitors to be advised to wash hands using facilities available. Use hand gel type; <i>Trucraft' anti- bacterial hand hygiene gel contains alcohol denatured, water, glycerin, C10-C30 alkyl acrylate cross polymer.</i>	Annually review CRB certification. Held by RIS, Farm Rangers and other guides (vols.) as appropriate. LCC Children's Protection guidelines to be followed. RIS AND CHCP to ensure teachers receive relevant notes before visit and that guides/ gardeners follow recommended procedures for visit. Farm Manager aware of procedures listed in current risk assessment. Monitoring by Farm Rangers & staff, RIS	RIS/ Farm Manager Farm Rangers	May 2008, September 09	M. O'Connor Education Officer 23/02/10 M. Robinson Farm Manager 23/10/10 Ditto 13/01/11 D Jones 23/01/2013
2					
3					
4					n/a
5			RIS Farm Rangers / staff	on day of visit	MR/DJ. as above
6		Farm Manager		ditto	ditto
7		ditto	RIS Farm Rangers	ditto	ditto
8		Gardeners to ensure checks made especially prior to known visit. All CHCP First Aid trained staff.	ditto	ongoing	ditto
9			as left	as above	
10			FARM Manager		
11		Farm staff to ensure checks made especially prior to known visit.			
		Farm Manager / Farm Rangers / RIS	All Farm Staff Farm / RIS staff All Farm Staff	RA Signed off Date 23/02/10 13/01/11 22/01/2011 23/01/2012	Copies forwarded to all listed above; to be forwarded to all relevant parties listed on cover sheet.
			ditto		