


## CROXTETH HALL & COUNTRY PARK **Generic Risk Assessment for COUNTRY PARK Learning Opportunities**

A	<b>RISK ASSESSMENT Jan 2012</b>	<b>Business Unit: Parks and Green spaces, Ranger Interpretation Service (RIS)</b>	<b>Team: RIS</b> RIS t. 0151 233 6915 / 233 6912 <a href="http://www.croxteth.co.uk">www.croxteth.co.uk</a>	<b>Location: Country Park</b> Croxteth Hall & Country Park, Croxteth Hall Lane, Liverpool L12 OHB
11		<b>Reference : COUNTRY PARK Learning Opportunities ;</b>  <b>ACTIVITY DAYS CUSTOMISED VISITS FOUR SEASONS TRAIL SOUNDS OF NATURE MINIBEAST EXPLORERS MINIBEAST DETECTIVES INTRODUCING HABITATS MAPS AND MATHS RIVER ALT STUDY STORYTELLING VICTORIAN CHRISTMAS</b>	<b>Assessor: M. O'Connor</b> <b>Date:06/01/11</b> <b>Reviewed by D Jones</b> <b>Date; 13/01/2011</b> <b>Revised by P Currey</b> <b>Date; 23/01/2012</b>  <b>Next Assessment Review Date;</b> <b>January 2013</b> <b>Copies:</b> <b>RIS Line Manager</b> <b>CHCP Interim Manager</b> <b>RIS Team</b> <b>Other partners, stakeholders,</b> <b>schools and event organisers*</b>  <b>* As and when required</b>	<b>CHCP Interim Manager: Giles Nance</b>  <b>RIS</b> Derrick JONES                      Senior Ranger Paul CURREY                          Ranger John SMITH                           Ranger Paul SUTTER                           Ranger Mick FLOOD                           Ranger (Stanley Park) Dave DAWSON                        Interpretation Officer Neil BASCOMBE                       Events Officer
<b>B</b> <b>Assessment of risk for:</b> Those engaged on <b>Country Park</b> formal and informal Learning Opportunities and Events led by RIS guides or storytellers hired by RIS. Hazards are presented through locations in the Country Park and led or guided activities engaging with or being close to the natural environment and various habitats located within Croxteth Country Park. <i>NB this risk assessment should be used in conjunction with the visit organizers own risk assessment for the visit.</i> <div style="float: right;"><b>CCP 2012</b></div>				

C	Hazards	Groups at risk	Existing Controls	Priority
1	<b>Child protection.</b> All RIS and appropriate staff hold current CRB Enhanced checks. Certificates held on file by RIS Business support.	All those assisting with or accompanying visit.	All RIS hold enhanced CRB cert. including all persons with direct responsibility of care for children. Children are under supervision of school staff at all times and head counted before and after visit.	Low
2	<b>Weather conditions</b> may affect certain visits, as venue is open to elements and teachers / parents are reminded to ensure their party wears suitable clothing for prevailing conditions underfoot.	Children / students/ LCC – CHCP staff - RIS storyteller - volunteer guides / student placements – work experience students.	Advice listed in teachers’ notes re suitable clothing and forwarded to the school <i>in advance</i> of the visit.	Low
	High winds may present falling branches from trees.	ditto	<b>RIS</b> to instruct visitors not to climb or present limbs through rails or fencing – to proceed through the Parkland in an orderly fashion - children asked to not to run, shove or push and to ensure fingers and hands are kept well clear of fences /gates .	Low
3	<b>Injury</b> to fingers and hands by passage through gateways, doorways, pen gates etc. (Trapped or crushed fingers etc).	ditto	Park gates are of robust design and construction for visitor environment.	Low
4	<b>Inappropriate behavior</b> such as pushing, shoving, throwing objects or climbing on structures or on trees may cause injury – also posts, fencing materials, barriers and gates may cut or trap hands.	ditto	<b>RIS</b> to inform group to take care if ground - surface is wet or flooded. After direct contact with soil, all groups instructed to use hand gel provided. Use hand gel to clean hands after contact with soil or after handling animals.	Low
5	<b>Trips and slips</b> – uneven ground with divots, roots, cut edging, steps, slippery or wet hard standing, wet or slippery surfaces such as wet grass, mossy banks.	ditto	Hand cleaning gel used on appropriate visits.	Low
6	<b>Park environs - Bio hazards.</b> Potential infection from micro-organisms present in soil and animal waste products can cause illness if ingested.	ditto	<b>Access to ponds</b> – no access unless directly supervised (school groups). No Public access still possible.	Low
7	<b>Park hazard – ponds, water courses and the River Alt.</b> Potential drowning hazard.	ditto	Due care and attention near all water courses – River study by Guides (RIS) strict supervision on basis of 2 guides per 30 students.	Low
8	<b>Animals; such as dogs may be unpredictable even if they appear to be under control</b> , they can attack if they feel threatened and intentionally or unintentionally bite, peck or possibly trigger allergic reactions in humans (such as asthma) from their coats, hairs or feathers.	ditto	Visitors advised to proceed through parkland with care so as not to disturb local wildlife.	Low
	<b>Park traffic;</b> serious injury may arise with movement of farm traffic, heavy plant, machinery and equipment.	ditto	Children with known allergies kept clear of storage areas but may encounter environments with straw, hay and grasses.	Low
9	Hazard from park traffic, conference vehicles – i.e. horse drawn transport, wedding vehicles, event traffic and private vehicles. Hazard from <b>heavy plant and equipment</b> ; stationary plant – generators, barriers and tentage. Park implements and machinery present hazard if left unattended or misused.	ditto	<b>*Refer to teachers and parents health and safety notes.</b>	Low
10	Possible cut hands, infections or injury to person/s. Unexpected or unforeseen <b>incident</b> . E.g. <b>Chemicals</b> /	ditto	<b>RIS</b> to monitor Park traffic, plant and machinery to avoid potential contact with visitor groups. Tools and equipment not to be left unattended in reach of public or children and stored correctly in allocated safe area when not in use.	Low
11	Fertilizers - spillage. Potential hazard - burns and pollutant from Park traffic.	ditto	<b>In event of emergency</b> - guide should contact security via radio or mobile phone.	Low
			Ditto regarding unexpected incidents, e.g. chemical spills. <b>RIS</b> to head count numbers in party and locate to safe refuge area and report to security via radio / mobile phone.	Low

**Risk Priority: High:** Accident likely with possibility of serious injury or loss. **Medium:** Possibility of accident occurring causing minor injury or loss **Low: Accident unlikely with control measures in place FM2/ 2012**

<b>D</b>	<b>Controls</b>	<b>E Reviewed by Farm &amp; RIS Managers – copy forwarded 25/02/10</b>			
Ser N <sup>o</sup>	Additional controls required	Action to be taken	By whom	Completion Date	Task Completed (Signed & Dated)
1	CRB checks - in line with LCC policy on child protection. Teachers to head - count before start and on completion of visit.	Annually review CRB certification. Held by RIS, Rangers and other guides (vols.) as appropriate.	RIS/ Park Manager Snr Ranger, RIS	May 2008, September 09 May 2010	M. O'Connor Education Officer 12/05/10 G. Nance RIS Manager 12/05/110 I. Vickers Park Manager 23/03/10 Reviewed 13/01/11 M.O'C
2	The Contains mature trees, whose branches extend over a variety of habitats monitored by Joint Venture and assessed for safety before commencement of events. Weather conditions to be monitored by RIS / guides in case of falling branches. Ensure teachers/ parents notes are forwarded to schools in advance of the visit so that teachers can advise parents about clothing and footwear.	LCC Children's Protection guidelines to be followed. RIS AND CHCP to ensure teachers receive relevant notes before visit and that guides follow recommended procedures for visit. RIS and CHCP Managers aware of procedures listed in current risk assessment. Monitoring by Snr Ranger & RIS	RIS RIS		
3	Groups informed by guide to move in an orderly manner.		RIS		
4	Warnings should be reiterated at gateways to keep fingers / hands out of the way of closeable apertures and sharp projects.		RIS		
5	Guides to take account of ability of individual members of group. Guides to be aware of possible hazards and instruct group accordingly.		RIS	on day of visit	n/a
6	All visitors to be advised to wash hands using facilities available. Use hand gel type;		ditto	ditto	M.O'C ditto
7	Controlled access to water courses (but access is possible via unfenced or unbounded areas – Mull Wood, Duck Pits etc)	ditto	ditto	ditto	ditto
8	Notice warning signs – thin ice on main ponds.		ditto	ongoing	ditto
9	Bites and stings - First Aid available via RIS. Also schools should have own First Aiders. Allergic reactions possible to environment – pollen, straw, hey etc Ranger to be aware of this and check with group when they arrive for possible allergies – school to take into account when planning visit.	ditto	ditto	ongoing	ditto
10	Tools and equipment to be kept out of reach of children, unless used under direct Ranger guidance and supervision. Rangers to ensure tools and equipment used for applications are fit for purpose.	RIS to ensure checks made especially prior to known visit. All CHCP First Aid trained staff.	RIS staff RIS Staff  Ditto	as above	
11	Rangers should factor continual movement of traffic, machinery and equipment movement in planning of visit. RIS to allow for machinery / equipment movement in planning of visit.	RIS to ensure checks made especially prior to known visit.			
12	Emergency procedures as for unforeseen incident. Guide to follow prescribed fire drill. Security to alert emergency services.	RIS Manager / Snr Ranger / Rangers /	Reviewed 13/01/11 Reviewed 23/01/2012	RA Signed off Date 12/05/10 Reviewed 13/01/11 Reviewed 23/01/2012	Copies forwarded to all listed above; to be forwarded to all relevant parties listed on cover sheet.

Once the additional control measures are implemented, what are the overall Risk / Action Priority for the activity now?

HIGH, MEDIUM or **LOW** (Please Bold) **FM3/ 2012**